



18th October 2024

**To: All Parents/Carers of Registered Students
at Manor Drive Primary Academy**

Dear Parent/Carer,

NOTICE OF PARENT GOVERNOR ELECTION

Manor Drive Primary Academy currently has two vacancies for a Parent Governor. The term of office would be for 4 years.

A testimonial from an existing Governor is attached. This should give Parents considering applying an insight into life as a Governor and how fulfilling the role can be. No special qualifications are needed, and the most important thing is to have a keen interest in the school and be prepared to play an active part in the Local Governing Committee's work. Training is available free of charge for all Governors and there is an expectation that those new to being a Governor attend induction training.

Nominations must be from parents or carers with children at the school on the first day of the elections, **Friday 18th October**

If you would like to stand for election, please complete the enclosed nomination form and return it to the school **no later than 9am on Friday 8th November**. You should also include a short personal statement to support your nomination which should be no longer than 250 words.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours Sincerely,

Mrs E Marks
Headteacher

Testimonial from our Chair of Governors, Mr Roy McMichael;

I first got involved with being a School Governor around 10 years ago when I was invited to join the governing body of another primary school. I had been a regular visitor to the school in my capacity as a Police Officer, helping with lessons on reassurance and the role of the emergency services.

As a Co-Opted Governor I worked alongside staff and parent governors to be a critical friend to the school's senior leadership team. When Manor Drive Primary Academy was established I was invited to join as the Chair of the Local Governing Committee.

Governors have been involved locally with:

- Learning Walks with teaching staff to observe lesson delivery
- Assisting at Open Evenings to take questions from Parents and Children
- Meet with parents and children at the school gates to answer questions around their experiences of the school
- Being a critical friend to senior management at the school. Around the strategic running of the school and being prepared to constructively challenge decisions

In terms of time commitments it's not an onerous role and it can be incredibly rewarding to be invested in such an important community hub.