



This is our **School Office** entrance. Any forms such as medical information or absent requests must be taken here,

- School gates open at **8:30am**; teachers available for parents by **8:35am**.
- Parents should step away when teachers move to the door for student independence.
- School day starts at **8:40am** with greetings and morning learning tasks.



- Parents needing to speak with teachers **after 8.40am** must make appointments for before or after school or contact teachers via Class Dojo during working hours.
- Gates close at **8:50 am**; late arrivals must go to the School Office.



This is the entrance to our **Nursery** and the **Hornbeams Breakfast and After School Club**. Please press the bell upon arrival.



All **Reception** (Emus and Bears) children will enter their classes via the EYFS outdoor play area.



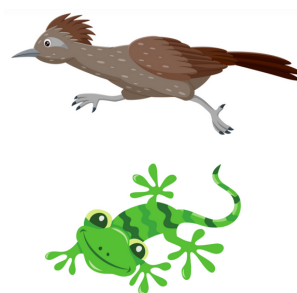
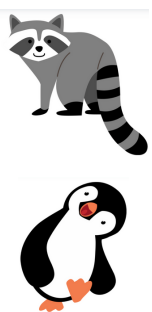
Children in **Year 4** (Macaws) and **Year 5** (Hummingbirds) will line up outside this door as you enter the school gates.



Children in **Year 2** (Elephants and Yaks) will line up outside their classroom doors on the first playground.



Children in **Year 1** (Penguins and Raccoons) will line up outside their classroom doors on the second playground, through the new gate.



Children in **Year 3** (Geckos and Roadrunners) will line up outside the doors on the second playground, through the new gate.