



17<sup>th</sup> December 2025

Dear Parents/Carers,

### **Changes to Manor Drive Academies Vehicle Access**

Further to our previous correspondence in November, we are writing to inform you of necessary changes to vehicle access and traffic movement on the school site. This will come into effect from **Monday 5<sup>th</sup> January 2026**.

We recognise that changes to established routines can be frustrating, particularly given the very limited parking available on site, and we thank you in advance for your patience and cooperation. These changes are being introduced following careful consideration and in discussion with the Local Authority, with the safety of our children as our absolute priority.

#### What is changing?

From 5<sup>th</sup> January, all vehicles must access the school site via the **Newborough Road entrance only**.

Once on site, all drivers must:

- Follow the one-way system
- Travel anti-clockwise around the turning circle
- Exit the site via Porter Avenue

This one-way system will be clearly signposted, and barriers will be in place to ensure it is followed by all road users.

#### Drop-off and short-stay parking

- Short-stay / drop-off parking bays will be available on the left-hand lane.
- These bays are the only permitted locations for dropping off students.
- Students must not be dropped off or allowed to exit vehicles from the driving lane, as this presents a serious safety risk.

If no parking bays are available, we ask that you continue around the one-way system and try again, rather than stopping in the roadway.

#### Keeping everyone safe

With high vehicle movement at peak times, it is vital that:

- All drivers follow the one-way system carefully
- Speeds are kept low
- Extra care is taken to watch for pedestrians
- Instructions from signage and staff are followed at all times

We fully understand the challenges posed by limited on-site parking and appreciate that this may cause some inconvenience. However, these measures are essential to reduce risk and ensure a safer environment for all children, staff and visitors. We are continuing to work closely with the local authority to review arrangements and explore longer-term solutions.

Thank you for your cooperation, understanding and continued support in helping us keep our school community safe.

Yours sincerely,

Mrs E Marks  
Headteacher