

APPLICATION DEADLINE:

31 OCTOBER 2026

Please complete this application form if:

- The child lives in Peterborough,
- Is due to start in Year 7 at secondary school in September 2027,
- You have not already completed an online application.

If you are unsure if your address falls with the area cover by Peterborough School Admissions Team, please contact us prior to submitting this form.

Applications received by 31 October 2026 will be processed as **on-time** applications and a response will be sent out on Secondary National Offer Day – **1 March 2027**

Please contact the team on the details below for information or support with your application.

Please return your completed form to: admissions@peterborough.gov.uk

School Admission Team Office Hours

Monday to Friday 9:00am – 2:00pm

School Admissions Team Contact Details:

Tel: 01733 864007

Email: admissions@peterborough.gov.uk

School Admissions Team
Peterborough City Council
Sand Martin House
Bittern Way
Fletton Quays
Peterborough
PE2 8TY

If you would like this information in Braille, large print or other languages, please contact us to request this on: 01733 864007 or admissions@peterborough.gov.uk

Admission to Secondary School - September 2027

Section 1 – Child's Details

Child's First Name:

Middle Name(s):

Last Name:

Date of Birth (DD/MM/YYYY):

Male ☐ Female ☐

Name of current school:

Address where the child usually lives:

Postcode:

If the child lives part-time at another address, please provide details here:

Address:

Postcode:

How is the child's time divided between the two addresses?

Section 2 – Older siblings

If the child has any older siblings who will be attending secondary schools in September 2027, please complete this section.

Sibling's Full Name	Date of Birth	Current School

Sibling's address (if different to applicant child):

Section 3 – Children in Care

Is the child a **Child in Care** (Looked After Child) i.e. in public care/fostered by you, or were they **Previously a Child in Care** (Previously Looked After), now adopted, subject to a Residence order or Special Guardianship Order? Yes ☐ No ☐

If Yes, this application should either be completed by the child's social worker or you must provide relevant documentation evidencing this.

With which Local Authority is/was the child in care with:

Are you privately fostering the child?

Yes ☐ No ☐

Private fostering is when a child under the age of 16 (or 18 if the child has a disability) lives with someone who is not a close relative (i.e. Not their grandparents, aunt, uncle, brother, sister, cousin or step-parents) for 28 days or more unless that person has parental responsibility for them or is a local authority or agency foster care. A private fostering arrangement, whether it is already in place or will be in the future, must by law be reported to the Peterborough City Council. To notify the Council of a private fostering arrangement please call 01733 864170.

Section 4 – Education, Health and Care Plan (EHCP)	
Does the child have an Education and Health Care Plan / A Statement of Special Educational Needs?	Yes ☐ No ☐
If you are unsure, please speak to the child's current school.	
Has the child previously attended a Special School?	Yes ☐ No ☐
Section 5 – Young carer	
Is the child a young carer? Young carers are children and young people who provide regular and ongoing care to a family member who has a long-term illness, disability, mental health issue or misuses substances. The family member may be a parent, sibling or grandparent living with them.	Yes ☐ No ☐
Section 6 – Admission applications from outside the UK	
Please tick this box if you are applying from outside the UK:	Yes ☐
Child's nationality:	
Expected date of arrival in the UK:	
Reason for being in the UK:	

We recommend you visit the following websites to confirm you are aware of the Home Office regulations and laws on state education: www.gov.uk/study-visit-visa and www.gov.uk/standard-visitor-visa

Section 7 – Your preferences for secondary school			
- Please name your three preferred schools and provide your reasons for each preference by ticking the relevant boxes below. - You can apply for a place at any secondary school. You do not have to apply to your catchment area school, but if you do not, you may find you are allocated a place at a school that is further away from your home address. If this happens, you will be responsible for transporting your child to and from that school. - Naming the same school more than once will not increase your chance of gaining a place at that school. Likewise, naming more than one school will not weaken your chance of gaining a place at your first preference school. - Please note that school places are allocated according to the oversubscription criteria for each school. Therefore, not all the reasons listed below will necessarily be taken into consideration when your application is processed.			
	Preference 1	Preference 2	Preference 3
School Name			
Sibling at the school	☐	☐	☐
Child attends feeder school	☐	☐	☐
Catchment area school	☐	☐	☐
Distance from home	☐	☐	☐
Religion or 'faith'	☐	☐	☐
If you wish to provide any further information, please do so below:			

Section 8 – Your Details (as adult with parental responsibility for the child)	
Title: Mr/Mrs/Miss/Ms/Dr	First Name:
Last name:	Relationship to child:
Date of Birth (DD/MM/YYYY):	
Address (if different from child's address in Section 1):	
Postcode:	
Contact Tel. No:	Alternative Contact Tel. No:
Email address:	
Section 9 – Other Adults with Parental Responsibility for the child (optional)	
Title: Mr/Mrs/Miss/Ms/Dr	First Name:
Surname:	Relationship to child:
Date of Birth (DD/MM/YYYY):	
Contact Tel. No:	Alternative Contact Tel. No:
Email address:	
Address (if different from child's address in Section 1):	
Postcode:	
Section 10 – Declaration	
Data Protection: We collect your details to process your application for School Admissions and may contact you about related school admission and transport issues. In addition, we can be required to share information with our partners, for example health organisations, to improve the wellbeing of children in the Peterborough City Council area as required by the Children Act 2004. Information shared between partner organisations is proportionate and only given when it is necessary to help those partner organisation services with their legal obligations. We are required to provide statistical data to the Department for Education. We also use statistical data for our own internal research, statistical analysis or statistical surveys to help manage our service provision, and also share data with academic institutions or independent researchers with a legitimate need for information for their research. All School Admission data is stored securely and maintained in accordance with the Data Protection Act. Peterborough City Council online systems that are publicly available for entry of personal application data are regularly independently tested to assess risk of penetration and to guard against unauthorised entry for access to personal or any other data. This includes ensuring that the username and password access meets industry standards. Further information about how we collect and use data, and your rights around this, can be found on our Privacy page on our website: www.peterborough.gov.uk/privacy. If you require further assistance, please contact the Information Governance Team on 01733 452533 or email foi@peterborough.gov.uk	

By signing this form, you are confirming that:

- You have read the 'Secondary school admissions - September 2027' information pages found here: <https://www.peterborough.gov.uk/schools-and-education/school-admissions/secondary-school-admissions>
- The information contained in the form is both accurate and up to date.
- All adults with parental responsibility for your child are in agreement with this application, and understand that if a dispute is later raised, this application may be cancelled.
- You understand that if you have obtained a school place for the child by knowingly providing false information, the place will be withdrawn.
- You have confirmed that your home address is in the area covered by Peterborough City Council and understand that applying to the wrong Local Authority may cause significant delays in processing your application.
- You understand that should the child be allocated a place at your preferred school and this school is not their catchment or nearest school, you will be responsible for home to school transport.
- You understand that any new application received will replace an existing application and cancel any previous offer and that by signing this declaration, you agree to these terms and conditions for any subsequent primary applications you submit up to 31 August 2027.

Name:	Name:
Signed:	Signed:
Date:	Date:

If you have recently moved house, we cannot process your Year 7 September 2027 application without the following:

If you have recently moved into the county, please provide proof of your current address. Please tick to confirm you will provide proof of address when submitting this application form.

Yes ☐

If you have recently moved home within Peterborough – please provide proof of your current address. Please tick to confirm you will provide proof of address when submitting this application form.

Yes ☐

A list of documents accepted as proof of address can be found in the "Circumstances that may affect secondary school applications" section on our website